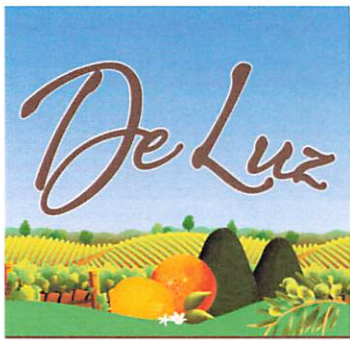




# *De Luz*

## *Community Services*

### *District*

*Board Of Directors*  
*Charles Bowman*  
*Paula Carroll*  
*Robert D'Alessandri*  
*Gina Rawson*  
*Debbie Roberts*  
  
*General Manager*  
*James E. Emmons*

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**MINUTES**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**MARCH 20, 2024**  
**6:00 p.m.**

**A. CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on March 20, 2024. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

**Directors Present:**

Debbie Roberts, President  
Charles Bowman, Vice President  
Robert D'Alessandri, Treasurer  
Gina Rawson, Director

**Director Absent:**

Paula Carroll, Director

**Staff Present:**

James Emmons, General Manager/Secretary  
Ward Simmons, General Counsel  
Ron Stein, District Engineer  
Theresa Snyder, Finance Manager  
Jessica Richards, Administrative/IT Manager  
TJ Cassel, Field Lead Worker  
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts.

**B. SHERIFF:**

Deputy Pourier delivered the Sheriff's Report and provided an update on recent law enforcement activity. He reported on notable calls for service throughout the district. He discussed with the Board his observations and forecasted issues throughout the District. The written report is on file with the District.

**C. PUBLIC COMMENT:**

There was no public comment.

**D. LEGISLATIVE TOPICS**

Syrus Devers, District lobbyist, reported on SB 1173, Gas Tax revenue to DLCSD. He reported that Caltrans Legal Counsel intervened in opposition. He informed the Board that SB 1173 would not likely meet the deadline for approval by Senate Transportation Committee.

**E. INFORMATION ONLY:**

The Statement of Investment Policy and the Financial Statements were received by the Board.

**F. CONSENT CALENDAR:**

Motion was made by D'Alessandri, seconded by Bowman to approve the Consent Calendar as follows:

1. Minutes of the February 21 ,2024, Regular Board Meeting
2. General Fund Claims for February 2024
3. Sheriff's Special Tax Claims: February 2024
4. Purchase Order No(s): None

AYES: Bowman, D'Alessandri, Rawson, Roberts

NOES:

ABSENT: Carroll

ABSTAIN:

The motion was approved 4-0.

**G. CULVERT/DRAIN REPAIR PROGRAM**

General Manager Emmons reported that all the culverts have been inspected, the condition of each culvert has been identified and the report has been provided to the Engineering Committee.

*At this time, the Board proceeded to Agenda Item "I".*

**I. COMMITTEE REPORTS**

**ENGINEERING COMMITTEE REPORT**

Director Bowman reported that the inspection of the District's culverts has been completed. The data has been documented and the culverts that are most in need of repair have been identified.

Motion was made by D'Alessandri, seconded by Bowman to approve the Engineering Committee's recommendation to move forward with implementing the strategy for repairing the culverts that have been prioritized by need of repair.

AYES: Bowman, D'Alessandri, Rawson, Roberts

NOES:

ABSENT: Carroll

ABSTAIN:

The motion was approved 4-0.

*At this time, the Board proceeded to Agenda Item "H".*

**H. ROAD MAINTENANCE/FIELD CREW REPORT**

Field Lead Cassel reported that in addition to numerous days of rain cleanup and emergency repairs, the field crew continues with culvert cleaning, trash removal, tree trimming and clearing the tree growth along the shoulder of roadways.

**I. COMMITTEE REPORTS**

**FINANCE COMMITTEE REPORT**

Director D'Alessandri reported that the Finance Committee met March 19, 2024, and discussed options to pay down the CalPERS UAL. He advised that the Finance Committee present a proposal to the Board at the next meeting. He advised that the District's T-Bills are near 5.3% and that they will continue to maximize the Districts investment return.

**LEGISLATIVE COMMITTEE REPORT**

Director Roberts indicated updates that were presented by staff who brought the Board up to date with the most current information which was presented previously in this Board meeting.

**J. GENERAL MANAGER'S REPORT**

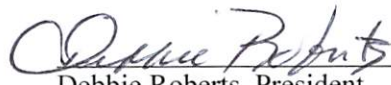
General Manger Emmons advised the Board that an Abstract of Judgment was filed against Canas; Concept Freight & Logistics, Inc. He also advised the Board that fleet tracking software that monitors the Districts workforce and assets will be installed.

**K. LEGAL COUNSEL MATTERS**

General Counsel Simmons advised that that the United States Patent and Trademark Office issued a trademark to the District for its Logo. He stated that the status of the Sandia Creek Winery application is still withdrawn. Simmons advised the Board that the Supreme Court took another step toward bringing law that public officials' social media posts should be deemed to be part of their jobs.

**ADJOURNMENT**

There being no further business, President Roberts adjourned the meeting at 7:56 p.m.

  
Debbie Roberts, President  
De Luz Community Services District

Attest:   
James E. Emmons, Secretary  
De Luz Community Services District