MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
December 05, 2025
12:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on December 05, 2025. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Matthew Crim, Deputy District Engineer
Theresa Snyder, Finance Manager
Isabel Gavidia, Administrative Assistant
Nicholas Gieseman, Field Supervisor
Dane Carroll, Field Worker

The flag salute was led by President Roberts.

B. ELECTION RESULTS AND OATH OF OFFICE

The Oath of Office was administered to Director Bowman, Director Rawson and Director Carroll.

C. PUBLIC COMMENT:

There was no public comment.

D. BOARD OF DIRECTORS ANNUAL REORGANIZATION

President – Motion was made by D'Alessandri, seconded by Carroll to nominate Director Roberts for the office of President. There being no further nomination, nominations were closed.

AYES: Carroll, D'Alessandri, Bowman, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion carried unanimously: Director Roberts was elected President.

Vice President – Motion was made by Rawson, seconded by D'Alessandri to nominate Director Bowman for the office of Vice President. There being no further nomination, nominations were closed.

AYES: Carroll, D'Alessandri, Rawson, Roberts, Bowman
NOES:
ABSENT:
ABSTAIN:

The motion carried unanimously: Director Bowman was elected Vice President.

Treasurer – Motion was made by Carroll, seconded by Bowman to nominate Director D'Alessandri for the office of Treasurer. There being no further nomination, nominations were closed.

AYES: Bowman, Carroll, Rawson, D'Alessandri, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion carried unanimously: Director D'Alessandri was elected Treasurer.

E. NOMINATION AND APPOINTMENT OF COMMITEES

President Roberts proposed that the Standing Committees of De Luz CSD continue the same as the current year as follows:

Engineering Committee: Charles Bowman and Gina Rawson
Finance Committee: Robert D' Alessandri and Paula Carroll
Legislation Committee: Debbie Roberts and Robert D'Alessandri
MOU Negotiations: James E. Emmons, Robert D'Alessandri and Debbie Roberts.

F. CONFIRM REORGANIZATION:

The motion was made by Bowman, seconded by Carroll to adopt a Resolution 25-06 Confirming Officers and Committees and reaffirm District Secretary.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion carried unanimously:

G. ANNUAL AUDIT:

The audited financial statement 2024-2025 was presented by Jerod Solmonsen, CPA of Nigro & Nigro, the Districts auditing firm. He answered questions from the Board. The written report is on file with the District.

H. SHERIFF:

Director Roberts announced that Deputy Mata could not attend the meeting.

I. INFORMATION ONLY:

The statement of Investment Policy and the Financial Statements were received by the Board.

J. CONSENT CALENDAR:

Motion was made by Bowman, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of November 19, 2025 Regular Board Meeting
2. General Fund Claims for November 2025
3. Sheriff's Special Tax Claims: November 2025
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved 5-0.

K. 2025 MERIT INCENTIVE PROGRAM:

President Roberts reported that this year, four employees participated and made a presentation to the committee. President Roberts recommended to the Board as follows:

Theresa Snyder: AWARD 5%

Isabel Gavidia: AWARD 5%

Nick Gieseman: AWARD 5%

Dane Carroll: AWARD 5%

Motion was made by D'Alessandri, seconded by Caroll, to approve the 2025 Merit Incentive Awards per MOU with DLCSD Employee Association.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

L. CLOSED SESSION

The Board met in Closed Session pursuant to the provision of Government Code Section 54957.

The Board reconvened in open session.

M. OPEN SESSION

Motion was made by D'Alessandri, seconded by Carroll to approve Amendment No.8 of the General Managers Agreement.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:20 p.m.

Charles W Bowman
~~Debbie Roberts, President~~
De Luz Community Services District
Charles Bowman, Vice President

Attest:

James E. Emmons, Secretary
De Luz Community Services District