MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
JUNE 18, 2025
6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on June 18, 2025. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Staff Present:

James E. Emmons, General Manager
Ward Simmons, General Counsel
Matthew Crim, Deputy District Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
Isabel Gavidia, Administrative Assistant
Nicholas Gieseman, Field Worker
Dane Carroll, Field Worker

The flag salute was led by President Roberts.

B. SHERIFF:

President Roberts indicated that Deputy Pourier was on vacation.

C. PUBLIC COMMENT:

There was no public comment.

D. LEGISLATIVE TOPICS:

Syrus Devers, District Legislative Advocate, reported that he Advanced Clean Fleet Bill did not move forward with the Appropriations Committee. State and Local Government Agencies face specific requirements to purchase ZEVs, with varying deadlines. He will keep the Board updated with any new developments. Devers also reported that he is developing a new strategy on how to approach the department of Fish and Wildlife regarding refusing to pay fees for utilizing District roads.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by D'Alessandri, seconded by Bowman, to approve the Consent Calendar as follows:

1. Minutes of May 21, 2025, Regular Board Meeting
2. General Fund & Sheriffs Special Tax Claims for June 2025.
3.. Purchase Order No(s):

AYES: Bowman, Carroll, D'Alessandri, Rawson Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

G. PUBLIC HEARING – BENEFIT ASSESSMENTS & SPECIAL SHERIFF TAX FOR FISCAL YEAR 2025-2026: SECOND READING

President Roberts announced that this was a Public Hearing to consider adoption of Ordinance. No. 25-01, Adopting Written Report of the Directors, establishing Zones of Benefits, Scope of Services, Sheriffs Special Tax and charges to be rendered for Roadway Maintenance during Fiscal Year 2025-2026. Staff summarized the matters contained in the ordinance and documents. being adopted.

The Public Hearing was opened. There was no comment. The Public Hearing was closed.

Motion was made by D'Alessandri, seconded by Carroll, that Ordinance 25-01 be introduced by title only, that further reading be waived, and that Ordinance 25-01 be adopted.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was unanimously approved by roll call vote.

H. PUBLIC HEARING - ANNUAL BUDGET FOR FISCAL YEAR 2025-2026

Finance Manager Snyder presented the proposed Annual Budget for Fiscal Year 2025-2026. She reviewed the General and Administrative Expenses.

The Board considered Resolution No. 25-03, Adopting the Annual Budget for Fiscal Year 2025-2026.

The Public Hearing was opened. There was no public comment. The Public Hearing was closed.

Motion was made by Bowman, seconded by Carroll to adopt Resolution No. 25-03: Adopting the Annual Budget for Fiscal Year 2025-2026.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was unanimously approved by roll call vote.

I. TAX ROLL CHARGES

The Board considered Resolution No. 25-04: Electing to have charges for services provided in the District during Fiscal Year 2025-2026 collected on the Riverside County Tax Roll.

Motion was made by Carroll, seconded by D'Alessandri to adopt Resolution No. 25-04: Electing to have charges for services provided in the District During Fiscal Year 2025-2026 Collected on the Tax Roll of the County of Riverside.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was unanimously approved by roll call vote.

J. CEQA NOTICE

The Board reviewed a Notice of Exemption from the California Environmental Quality Act Requirements adopting the Annual Budget and setting benefit charges for Fiscal Year 2025-2026.

Motion was made by Bowman, seconded by Carroll that staff file the required Notice of Exemption.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was unanimously approved by roll call vote.

K. NOTICE OF ELECTION:

Board Secretary Emmons explained that the Registrar of Voters requires the approval of this Notice in conjunction with the election of Directors to be held November 4, 2025. The Resolution being presented for adoption directs that the payment of the cost of candidate's statement be borne by the candidate, and the statement be limited to 200 words.

Motion was made by D'Alessandri, seconded by Bowman to adopt Resolution 25-05: Approving the Notice of Election.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was unanimously approved by roll call vote.

L. ROADWAY REHABILITAION

Report will be given at Engineering Committee Report.

M. ROAD MAINTENANCE/FIELD CREW REPORT

Maintenance Supervisor Gieseman reported on pothole repairs on Calle Capistrano. He reported on weed abatement on Calle Capistrano. He reported that the field crew continues to clear the tree growth along the shoulders of roadways, especially Sandia Creek Drive. He reported on sign maintenance repairs throughout the District and advised that the regular routine maintenance tasks scheduled for the month have been undertaken and completed.

N. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee met and continued discussion of roadway rehabilitation projects for this year. He advised the Board that the committee received the roadway analysis and is pleased to report that the crew has been able to keep roads decent with limited funds. He advised that traffic counting equipment must be purchased, and further information must be evaluated before making a recommendation to the Board.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met and discussed the proposed budget for Fiscal Year 2025 – 2026. He advised that the first audit visit is scheduled for July and that LAIF interest rate is at 4.5%. Finance Committee also discussed the issue related to the Sheriff Tax.

LEGISLATIVE COMMITTEE REPORT

President Roberts reported that updates were given by Syrus Devers at the beginning of the meeting. There is no further information at this time.

O. GENERAL MANAGER'S REPORT

General Manager Emmons reported that the rate charges to De Luz estimates by CR&R Services will be increased approximately 3.11% and would become effective July 1, 2025. This is pursuant to the franchise agreement between DLCSD and CR&R.

P. LEGAL COUNSEL MATTERS

General Counsel Simmons informed the Board that the Sandia Creek Winery application remains withdrawn by the applicant.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 6:50 p.m.

Debbie Roberts, President
De Luz Community Services District

Attest:

James E. Emmons, Secretary
De Luz Community Services District